

# SIC 2026

## Submission Guide

### What to Expect

The SIC 2026 registration process is completed in sequence, one step at a time. You must first create an organization profile before creating a project.

- At least one organization profile is required before submitting a project.
- Users can create multiple organizations.
- Each organization can have multiple projects.
- Projects are always linked to a selected organization.
- Projects can be saved as draft and edited later to continue the submission process.

### ORGANIZATIONS

#### Create Organization Profile

- Organization name
- Trade License / Certificate Number
- Logo (PNG or JPG; Max 2 MB)
- Website or Social Media Account (URL)
- Contact Number
- Bank Name
- IBAN Number (Ex: AEXXXXXXXXXXXXXXXXXXXXXX)
- Trade License / Certificate (PDF only; max size 5 MB)
- Emirate of Registration
- Type of Legal Entity
- Industry

#### Classification Profile (For Reporting Purposes Only)

- Type of business activity
- Number of employees
- Annual turnover

#### CSR Declaration

- Has your organization implemented any CSR activities or programs in the UAE?
- What areas does your company support through its CSR activities?
- Total Monetary Contribution (AED)
- Total In-kind Contribution (Non-monetary)

#### Important:

- Once created, organizations remain available for future use.
- Users can return at any time to add new organizations or create additional projects.

### PROJECTS

#### 1- Project Profile

- Organization
- Project Name (Will be publicly published if shortlisted)
- Project Status (In Development | Ongoing | Completed)
- Project Description
- Project Start and Ends Dates
- Project Profile Image (PNG or JPG; Max 2 MB)

#### 2- Project Details

- Impact Areas (Up to 2 Areas)
- Beneficiaries (Up to 2 Beneficiaries)
- Total Beneficiaries Targeted and Reached
- Does your project contribute to environmental or social improvement in the UAE?
- Does the project have governance, monitoring, or reporting processes?
- SDG Alignment (Up to 3 Sustainable Development Goals)

#### 3- Supporting Evidence

- Photos showing project implementation (Consolidated File, PDF only, Max 10 MB)
- Impact report (Consolidated document, PDF only, Max 10 MB)
- Testimonials and/or Media Coverage (Link or Consolidated File as PDF only, Max 10 MB)
- Sustainable Impact Plan (Consolidated brief plan, PDF only, Max 10 MB)

#### 4- Pin Project

- Indicate on the map the Emirate where your main beneficiaries or the primary impact of your project is located.

#### 5- Demographic Information

- % of leadership team who are women
- % of project team who are women
- % of leadership team who are People of Determination
- % of project team who are People of Determination
- What percentage of the project team is youth?
- Does the project actively engage youth? (Yes / No)
- Are you the CEO/Founder and within the youth age bracket (18–35 years)?

#### 6- Review & Submit

- Accept Disclaimer (Mandatory)